



2015 Internship Position Description:

The Hampton Roads Naval Museum is seeking applicants for a part-time, unpaid summer internship. The intern will work with museum educators on developing a new elementary or middle school education program for local schools. Internship applicants should demonstrate ability to research, work independently, write well, and be creative. Organizational skills are important. Knowledge of American and Military history preferred.

Length: approximately 12 weeks (depending on intern's schedule)

Starting date of internship: Tuesday, May 26, 2015

Required commitment: 24-32 hours per week

Experience: History or Museum Studies undergraduate with at least incoming sophomore standing (or have recently graduated), or currently registered as graduate student (or have recently completed coursework). A minimum GPA of 3.0 is required. There will be no housing provided; intern is responsible for obtaining lodging and board.

Deadline: Applications must be postmarked or emailed by 5pm on Friday, March 6, 2015.

To Apply for the Unpaid Internship Program:

Submit résumé or curriculum vitae and contact information for two professional references. Also include a brief essay of 500 words or less answering: Why do you want this internship? All requested materials must be collected in a single envelope and mailed to the internship coordinator at the following address:

Laura Orr
Hampton Roads Naval Museum
One Waterside Drive, Suite 248
Norfolk, VA 23510-1607

You can also email your internship application materials to laura.l.orr@navy.mil. Contact Laura with any questions or inquiries at the above email address or 757-322-3108.